

INVITATION TO PARTICIPATE



2010 Summer Institute **SDAIE**

(Specially Designed Academic Instruction in English)

Alignment Nashville Refugee and Immigrant Support Services Committee

The **MNPS Office of English Language Learners** and the **Alignment Nashville Refugee and Immigrant Support Services committee** invite you to participate in the **2010 Summer Institute: SDAIE (Specially Designed Academic Instruction in English)**. As part of the 2-week institute, Friday, August 6, 2010 will be a day-long conference dedicated to *building bridges* between school, family, and community. The teachers of **MNPS** try to meet the needs of each and every one of their students, and they need to know who is out there to help!

During this event we are asking the community to offer free-of-charge seminars designed to educate teachers on the community resources available for students and families. We are looking for community organizations that provide resources for immigrant and refugee families, many of whom need ongoing assistance acquiring basic needs of living.

The event will serve approximately 250 teachers from Metropolitan Nashville Public Schools.

TIMELINE

ITP Release: July 15, 2010

ITP Response Deadline: July 23, 2010; the committee will review all responses to the ITP on July 26, 2010 and notify organizations shortly thereafter with more information about presenting at the institute.

Professional Development Workshops: Friday, August 6, 2010 at Boone Business Center, Trevecca Nazarene University.

SUBMISSION INSTRUCTIONS

If your organization is interested in participating in the **2010 SDAIE Summer Institute**, please click this link: <http://alignmentnashville.org/showForm.php?formID=16> to submit brief information about your proposed presentation. Please enter your contact information as directed on this page, and then follow these instructions for completing the remainder of the form:

- **Mission of the Organization-** Please write your mission in this box.
- **Proposed Presentation Description-** Please briefly describe the topic and content of the presentation. Please note the length of your presentation (no more than 30 minutes), and explain how the presentation will contribute to the goal of the institute: *building bridges* between school, family, and community.
- **Materials or Special Accommodations-** Select from the following list the materials and special accommodations your presentation would require such as handouts, a media player, projector and screen, PowerPoint, or Other.
- **Time Available to Present-** Each organization will have the opportunity to present multiple times during the conference. Please write the times you are available to present on August 6th.
- **Description of Other Services Available-** If you feel you are able to assist the Refugee and Immigrant Support Services Committee in another way, please describe so in this box. In your description, please include information regarding how you are willing to contribute and your organization's capacity to serve.

Please submit your proposal online by **Friday, July 23, 2010**.

If you have any questions about the event or the proposal process, please contact:
Glen Biggs, Associate Director – Alignment Nashville, at glen@alignmentnashville.org